

From  
September  
2024



***Welcome***

*To Combe Martin School*

***Tiddlers Nursery***

*Rosea Bridge Lane  
Combe Martin  
North Devon  
EX34 0DP*

*Tel: 01271 440897*

*Tiddlers.nursery@alumnismat.org*



**Alumnis**  
Multi-Academy Trust



The main playroom



Our outside classroom

Combe Martin Primary School is part of the Alumnis Multi-Academy Trust. A like-minded grouping of schools that share the same purpose and aims; to raise standards and aspirations, enrich the curriculum and learning, with a commitment to collaboration and spreading good practice across the schools in North Devon and beyond.

Tiddlers Nursery is part of Combe Martin Primary School and we use the school's facilities on a regular basis. This ensures a smooth transition for our children into school life when the time comes.

We also work closely with our other MAT nurseries to share expertise and good practice.



The quiet room



The fort

### **Our setting aims to:**

- provide high quality education and care for children below statutory school age
- work in partnership with parents to help children to learn and develop
- add to the life and well-being of its local community
- offer children and their parents a service that promotes equality and values diversity

### **Parents**

All parents have the right to be:

- valued and respected
- kept informed
- consulted
- involved
- included at all levels

### **We aim to ensure that each child:**

- is in a safe and stimulating environment
- is given generous care and attention, because of our ratio of qualified staff to children.
- has the chance to join with other children and adults to live, play, work and learn together
- is helped to take forward her/his learning and development by being helped to build on what she/he already knows and can do
- has a personal key person who makes sure each child makes progress
- is in a setting that sees parents as partners in helping each child to learn and develop



## Our Team

All our staff have a current DBS check and have received up-to-date training on all Safeguarding Issues.



Katie Holman  
Tiddlers Room Leader



Debbie Jenkins  
Administrator



Emma Fiander  
L3 Early Years Practitioner



Helen Hornsby  
L3 Early Years Practitioner



Louise King  
L3 Early Years Practitioner



Charlotte Hedges  
Early Years Apprentice

The team will also be supported by



Debbie Harper  
Combe Martin Reception Class Teacher

### GENERAL INFORMATION

Our sessions are held from Monday to Friday inclusive from 9:00am to 12:00pm and 12:00pm to 3:00pm. Lunch will be taken from 12:00pm. We also offer a breakfast club from 8am till 9am

(Includes breakfast) and an After School Club from 3:00pm – 4.30pm Monday - Thursday (includes light snack).

#### Our term dates for 2024 / 25 are as follows:

Autumn Term 2024	Thursday 5 <sup>th</sup> September 2024	Friday 20 <sup>th</sup> December 2024
Spring Term 2025	Monday 6 <sup>th</sup> January 2025	Friday 4 <sup>th</sup> April 2025
Summer Term 2025	Tuesday 22 <sup>nd</sup> April 2025	Tuesday 22 <sup>nd</sup> July 2025

#### Half term holidays:

Autumn Term 2024	Monday 28 <sup>th</sup> October 2024	Friday 1 <sup>st</sup> November 2024
Spring Term 2025	Monday 17 <sup>th</sup> February 2025	Friday 21 <sup>st</sup> February 2025
Summer Term 2025	Monday 26 <sup>th</sup> May 2025	Friday 30 <sup>th</sup> May 2025

We have non pupil days on Friday 25<sup>th</sup> October 2024, Friday 14<sup>th</sup> February 2025 and Friday 23<sup>rd</sup> May 2025; May Bank Holiday is on Monday 5<sup>th</sup> May 2025.

#### Fees

A session (3 hours) is £18.75 for resources. Due to overheads, a full fee will be charged during absenteeism. Please see Nursery staff with regard to prolonged absence of more than 2 weeks.

Charges for Before and After School Care and Hourly rate.

#### Breakfast Club

Breakfast club runs from 8am – 9am each morning. The cost for this is £6.25 which includes breakfast.

#### After School Care

After School club runs from 3pm – 4.30pm from Monday – Thursday. We do not have an After school club on Fridays. The cost is £9.50 for the session which includes a light snack.

If you are withdrawing a child from the register, we require you to give 4 weeks notice to avoid unused placements.

The Early Years Funding Policy for children aged 3 and 4 allows a maximum of 15 funded hours per week for each full week of term. You may be eligible for an additional 15 hours for which you will need to register. More information is available at [childcarechoices.gov.uk](http://childcarechoices.gov.uk)

Bills will be distributed at the beginning of each term. Your child's fees should be paid monthly in advance.

Tiddlers Nursery is a registered setting for "2 year old Funding". For more information please check at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk). Information can also be found here if you wish to apply for the 2 year old working entitlement.

If you wish to register your child with us, please complete and return a registration form to the Administrator.

### **How parents take part in the setting**

Our setting recognises parents as the first and most important educators of their children. All of the staff sees themselves as partners with parents in providing care and education for their child. There are many ways in which parents take part in making the setting a welcoming and stimulating place for children and parents, such as:

- exchanging knowledge about their children's needs, activities, interests and progress with the staff
- sharing their own special interests with the children
- helping to provide, make and look after the equipment and materials used in the children's play activities
- taking part in events and informal discussions about the activities and curriculum provided by the setting
- joining in community activities in which the setting takes part
- building friendships with other parents in the setting



**Joining in**

Parents can offer to take part in a session by sharing their own interests and skills with the children. We welcome parents to drop into the setting to see it at work or to speak with the staff.

### **Key persons and your child**

Our setting uses a key person approach. This means that each member of staff has a group of children for whom she is particularly responsible. Your child's key person will be the person who works with you to make sure that the care and education we provide is right for your child's particular needs and interests. When your child first starts at the setting, she will help your child to settle and throughout your child's time at the setting, she will help your child to benefit from the setting's activities.

### **Learning Journeys**

The setting keeps a Learning Journey for each child. Staff and parents working together on their children's Learning Journey is one of the ways in which the key person and parents work in partnership. Your child's Learning Journey helps us to celebrate together her/his/their achievements and to work together to provide what your child needs for her/his/their well-being and to make progress.

Your child's key person will work with you to keep this record. To do this you and she will collect information about your child's needs, activities, interests and achievements. This information will enable the key person to identify your child's stage of progress. You and the key person will then decide on how to help your child to move on to the next stage.

### **Learning opportunities for adults**

As well as gaining qualifications in early years care and education, the setting staff take part in further training to help them to keep up to date with thinking about early years care and education.

### **The setting's timetable and routines**

Our setting believes that education and care are equally important in the experience which we offer children. The routines and activities that make up the session/day in the setting are provided in ways that:

- help each child to feel that she/he is a valued member of the setting
- ensure the safety of each child
- help children to gain from the social experience of being part of a group
- provide children with opportunities to learn and help them to value learning

### **The session**

We organise our sessions so that the children can choose from - and work at - a range of activities and, in doing so, build up their ability to select and work through a task to its completion. The children are also helped and encouraged to take part in adult-led small and large group activities which introduce them to new experiences and help them to gain new skills, as well as helping them to learn to work with others.

Outdoor activities contribute to children's health, their physical development and their knowledge of the world around them. The children have the opportunity - and are encouraged - to take part in outdoor child-chosen and adult-led activities, as well as those provided in the indoor classroom.

### **Snacks and meals**

The setting makes snacks a social time at which children and adults eat together. We plan the menus for snacks so that they provide the children with healthy and nutritious food.

Do tell us about your child's dietary needs and we will make sure that these are met.

### **Policies**

Copies of the setting's policies are available for you to see at the setting. (Copies available on request.)

The setting's policies help us to make sure that the service provided by the setting is a high quality one and that being a member of the setting is an enjoyable and beneficial experience for each child and her/his/their parents.

The staff at the setting work together to adopt the policies and they all have the opportunity to take part in the annual review of the policies. This review helps us to make sure that the policies are enabling the setting to provide a quality service for its members and the local community.

### **Special Educational Needs**

As part of the setting's policy to make sure that its provision meets the needs of each individual child, we take account of any special needs a child may have.

The setting works to the requirements of the Education Act (1993) and The Special Educational Needs Code of Practice (2014).



## **Starting at our setting**

### ***The first days***

We want your child to feel happy and safe with us. To make sure that this is the case, the staff will work with you to decide on how to help your child to settle into the setting. The setting has a policy about helping children to settle into the setting.

### ***Clothing***

We provide protective clothing for the children when they play with messy activities. We encourage children to gain the skills that help them to be independent and look after themselves. These include taking themselves to the toilet and taking off - and putting on - outdoor clothes. Clothing that is easy for them to manage will help them to do this.

All our Children can choose to wear a Tiddlers uniform if they wish or their own clothing. We ask that the clothing provided is practical and comfortable. We encourage our older children to wear our uniform to assist with the transition into school.

All children to have a complete change of clothing each time they attend nursery.

### ***Tiddlers transition to Reception Class***

Visits are arranged for your child, accompanied by Nursery staff, to the reception class during the term before he/she begins full-time education. We work closely with our colleagues in school to ensure that the children's move into the Reception class is a positive experience.

We hope that you and your child enjoy being members of our setting and that you both find taking part in our activities interesting and stimulating. The staff are always ready and willing to talk with you about your ideas, views or questions.

## **Parents, Teachers, Friends of Combe Martin School and Tiddlers**

The friends group work really hard to provide extras for the children. The Tiddlers Nursery Friends work alongside the Primary School Friends to fundraise for the nice things for our children.

All money raised by the Tiddlers Nursery friends will be spent on the Early Years children at Combe Martin. Sometimes we may fundraise together with the school and the profits will be split.

If you are interested in joining the committee, you would be very welcome but we also need you if you are able to help us out occasionally.

Please support us in any way you can.

Thank You